



The PSBB Millennium School

DLF Garden City, Thazhambur, off OMR, Chennai – 600130

CBSE AFFILIATION - 1930377 / School Code – 55275

FORMATION OF PARENT TEACHER ASSOCIATION (PTA) 2021-2022

DEFINITION & AIM OF THE PTA

Parent Teacher Association (PTA) is a non-profit and non-political organization made up of school staff and parents which work to support the development of the school.

OBJECTIVES OF THE PTA

The main objective of the PTA shall be to provide a platform to the parents and staff of The PSBB Millennium School, OMR to meet, discuss, analyse and make recommendations on matters relating to education/learning.

MEMBERSHIP OF PTA

The membership of PTA shall be open to

- Parents whose wards are studying in The PSBB Millennium School, OMR
- Any person who is a staff of The PSBB Millennium School, OMR

EXECUTIVE COMMITTEE

The details of the Executive Committee of PTA is as under:

S.No	Name of the members	Designation
1	Mrs.S.Rukmani	Secretary (Principal)
2	Mrs.S.Padma	Joint Secretary (Teacher Representative)
3	Mrs.Kala Balaji	Joint Secretary (Parent Representative)
4	Mrs.C.T.Bharathi	Teacher Coordinator
5	Mr.Benjamin Franklin	Liaisoning Officer (Parent Representative)
6	Mrs.K.Sunitha	Liaisoning Officer (Parent Representative)
7	Mrs.Sonali Boral	Liaisoning Officer (Teacher Representative)
8	Mrs.Simi Sarathy	Liaisoning Officer (Teacher Representative)
9	Mrs.Soma C	Teacher Member
10	Mrs.Deepti B	Teacher Member
11	Mrs.Gopika	Teacher Member
12	Mrs.D.V.Kavitha	Teacher Member
13	Dr.Sonal Kasture	Parent Member
14	Mr.Yuvaraj	Parent Member
15	Mrs.Deepa	Parent Member
16	Mr.M.S.Padmanabhan	Parent member
17	Mr.V.Vinod Kumar	Parent Member

S. Rukmani

Mrs.S.Rukmani
(Principal)

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GUIDELINES AND RULES OF CONDUCT

- The meetings of the PTA shall be held twice in an academic year
- The tenure of the members will be one year
- The tenure of the Executive Committee members will be 3 years
- The members will work with proper conduct and with respect to each other and the school during the proceedings of the meetings
- The members will solicit new ideas and suggestions that would enhance the overall learning and educational experiences of the students and aid in the development of the school
- The guidelines and rules will be reviewed once a year and suitably amended to suit the changing needs of students, parents and teachers

ROLES AND RESPONSIBILITIES OF THE EXECUTIVE MEMBERS OF PTA:

- Attend the PTA meetings
- Manage overall objectives and strategies of PTA.
- Act as liaison between parents and the Management.
- Preside over all PTA general and executive board meetings, ensuring all who are present act within Byelaws.
- Create agenda with the help of other executive board members.
- Record minutes at PTA meetings, submit minutes to the management for follow up action
- Help execute activities as needed.

S. Rukmani

Mrs.S.Rukmani
(Principal)